



## **2 Year Progress Check Policy**

The Early Years Foundation Stage (EYFS) requires that parents and carers must be supplied with a short written summary of their child's development in the three prime learning and development areas of the EYFS: Personal, Social and Emotional Development; Physical Development; and Communication and Language; when the child is aged between 24-36 months. The progress check has been introduced to enable earlier identification of development needs so that additional support can be put into place.

### **The aims of the progress check are to:**

- review a child's development in the three prime areas of the EYFS;
- ensure that parents have a clear picture of their child's development;
- enable practitioners to understand the child's needs and plan activities to meet them in the setting;
- enable parents to understand the child's needs and, with support from practitioners, enhance development at home;
- note areas where a child is progressing well and identify any areas where progress is less than expected; and
- describe actions the provider intends to take to address any developmental concerns (including working with other professionals where appropriate).

### **The check:**

- should be completed by a practitioner who knows the child well and works directly with them in the setting. This should normally be the child's key person;
- arises from the ongoing observational assessments carried out as part of everyday practice in the setting;
- is based on skills, knowledge, understanding and behaviour that the child demonstrates consistently and independently;
- takes account of the views and contributions of parents;
- takes into account the views of other practitioners and, where relevant, other professionals working with the child;
- enables children to contribute actively to the process.

At Kingfisher Preschool, we try where possible to complete the 2 year check using the integrated approach with health care providers. This means we work in conjunction with

our dedicated Health Visitor (Caroline Duval) to carry out these 2 year checks. However, realise that this is not always possible. If we haven't identified any additional needs we will carry out the check independently of the health visitor but involving the parents or carers. Our independent process will be as follows:

1. When a child who is 2 years old (this includes all children who are 24 – 36 months) starts attending the preschool the child's key worker will complete **My 2 Year Check** form. This form will be completed 4 weeks after they have started the preschool. This allows time for the child to settle and for the key worker to spend time observing and interacting with the child to build up a full picture of the child's abilities. This form will be discussed by the child's key worker at a team meeting. This will enable other practitioners to input into the process as they might have other valuable information to be able to build up an accurate picture of the child.
2. This check will be shared with the parents. They will be invited to bring their **Ages and Stages** questionnaire with them to discuss their responses.
3. If from this check areas of concern have arisen, then a referral will be made to the health visitor, or the appropriate agencies to carry out a more formal assessment.

If needs have already been identified then a 3 way meeting will be set up with the Health Visitor (Caroline Duval) to carry out the 2 year check.

Our joined up process will be as follows:

1. After a child turns 2, parents and carers will receive an **Ages and Stages Questionnaire** to complete. The ideal for this to be filled out is at 27months. However parents can fill this questionnaire in between the ages of 25 months, 15 days and 28 months 16 days.
2. When a child who is 2 years old (ranging from 24 – 36 months) starts attending the preschool the child's key worker will complete **My 2 Year Check** form. This form will be completed 4 weeks after they have started the preschool. This allows time for the child to settle and for the key worker to spend time observing and interacting with the child to build up a full picture of the child's abilities. This form will be discussed by the child's key worker at a team meeting. This will enable other practitioners to input into the process as they might have other valuable information to be able to build up an accurate picture of the child.
3. A 3 way meeting at Kingfisher will then be organised at Kingfisher Preschool. This will include:
  - Parent's/carers
  - Child's Key Worker
  - Health Visitor



